

**Staff Dress Code Policy**

* All staff to wear pre-school green polo shirt with logo and name, black or dark coloured trousers or black knee length skirt, pre-school black jumper with logo and name.
* Shoes should be flat and substantial enough to cover your toes.
* Hair should be tied up if longer than shoulder length.
* During terms 5 and 6 alternative pre-school t-shirt with logo and name can be worn with a knee length skirt.
* No excessive wearing of make-up or jewellery.

The Manager and Chairperson are responsible for monitoring and evaluating the policy.

Reviewing the Staff Dress Code Policy: The Chairperson is responsible for overseeing the annual review.

**The Lavington Pre-school Staff Dress Code Policy will be reviewed on:**

**Date: ……………………………………………….… Signed: ……………………………………………………………**

**Name: ……………………………………………….. Post: ………………………………………………………………..**

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